



# 2017

## ACHIEVEMENT AWARDS PROGRAM

Period of Competition: January 1, 2017 to December 31, 2017

1. Achievement Awards will be based on a point system.
2. Each club entry will receive a Certificate Award based on the following points:

Diamond Award	100 points or over
Gold Award	86 - 99 points
Silver Award	73 - 85 points
Bronze Award	60 - 72 points
3. The Awards will be given to the clubs that earn the most points per club size:

Large Club	-	Over 50 members
Medium Club	-	25 to 50 members
Small Club	-	Up to 25 members
4. An award will be given for the club and individual that brings in the most new members.
5. Do not count associate members for any award points.
6. **All award entries must be documented with such proof as photographs, receipts, news articles, letters, etc.**
7. All award entries must be submitted to the Awards Committee by February 28, 2018.
8. Awards will be presented at the Spring Conference 2018.

### OFRW ACHIEVEMENT AWARDS WORKSHEET

Please write the number of points received for each category in the space provided to the left of each activity.

**Be sure to include documentation for all points taken.**

***The Awards Committee will verify deadlines  
and other OFRW/NFRW information.***

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**Club Function**

- \_\_\_ (1 point) Our club sent in the NFRW annual service fee by the March deadline Ck # \_\_\_\_\_
- \_\_\_ (1 point) Our club paid membership dues to the OFRW by the May 1<sup>st</sup> deadline Ck # \_\_\_\_\_
- \_\_\_ (1 point) Our club sent names, addresses, telephone number and email addresses of its officers to the OFRW prior to the January 15 deadline. Date mailed: \_\_\_\_\_
- \_\_\_ (2 points) Our club has a website Name of Webmaster: \_\_\_\_\_  
Web address \_\_\_\_\_
- \_\_\_ (1 points) Our club has an email address Address: \_\_\_\_\_
- \_\_\_ (2 points) Our club has a Facebook page: address \_\_\_\_\_
- \_\_\_ (1 point) Our club reviewed the club by-laws for possible improvement to ascertain if they are in agreement with State and National bylaws and sent a copy to the OFRW . Date reviewed, by whom \_\_\_\_\_
- \_\_\_ (1 point each) Our club has the following committee chairperson
- |                                     |                                |
|-------------------------------------|--------------------------------|
| ___ Awards                          | ___ Literacy                   |
| ___ Budget/Finance                  | ___ Membership                 |
| ___ Campaign                        | ___ Program                    |
| ___ Caring for America              | ___ Publicity                  |
| ___ Historian                       | ___ Phone, Email, Social media |
| ___ Hospitality                     | ___ Ways and Means             |
| ___ Legislative/Political Education |                                |
- \_\_\_ (2 points) Our club contributed at least one book, tape, or video to a school or community library. List each donation and to what school/group.
- \_\_\_ (5 points) Our club participated in the OFRW "Caring for America" project in 2017
- \_\_\_ (3 points) Our club sent members to the 2017 OFRW Spring Conference
- \_\_\_ (3 points) Our club sent members to the 2017 OFRW Fall Conference
- \_\_\_ (4 points) Our club nominated and had a member recognized at the Tribute to Women (in odd numbered years only)
- \_\_\_ (3 points) Our club had members that attended the Government Day in even numbered years.
- \_\_\_ **Total Club Function Points** (42 points possible)

**Finance**

- \_\_\_ (1 point) Our club set goals and planned a budget. *Attach copy of budget and goals.*
- \_\_\_ (3 points) Our club set aside funds to help send delegates to state or national federation meetings, conferences or conventions
- \_\_\_ (5 points/conference) Our club was a sponsor for the OFRW Spring or Fall Conference in 2017
- \_\_\_ (5 points/conference) Our club donated a basket for the silent auction for the OFRW Spring or Fall Conference in 2017
- \_\_\_ (5 points) Our club contributed to the OFRW Cardinal Fund
- \_\_\_ (2 points) Our club contributed to the County Republican Executive Committee to help elect Republican Candidates
- \_\_\_ **Total Finance Points** (31 points possible)

**Media Documentation**

- \_\_\_ (3 points) Our club notified our members about upcoming meetings and activities by telephone network, newsletter, newspaper, email, social media or other means available
- \_\_\_ (1 point /article: maximum of 10 points) Our club submitted photos and/or articles to the OFRW newsletter or website
- \_\_\_ (2 points) Our club notified news media of upcoming meetings and events by press release or other means
- \_\_\_ (2 points) Our club sends/posts articles and photographs to the media or social media following events. (*Article does not have to have been published. Send copy of submission for documentation*).
- \_\_\_ Our club issues a club newsletter, bulletin or social media (**choose only one**)
- \_\_\_ 3 times per year (2 points)
- \_\_\_ 6 times per year (3 points)
- \_\_\_ 7 or more times per year (4 points)
- \_\_\_ (4 points) Our club records the club's history and important dates and events in a scrapbook, press book or facsimile to be passed to future members
- \_\_\_ (1point) Our club has converted club history to digital media.
- \_\_\_ **Total Media Documentation Points** (26 possible points)
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**Program**

- \_\_\_ (1 point each, 4 points maximum) Our club held a program or workshop in the following areas:
- \_\_\_ Legislative
- \_\_\_ Community Issues
- \_\_\_ Political Education
- \_\_\_ Campaign Activities
- \_\_\_ (1 point each, maximum 5 points) Describe other programs used in your club in areas of Women's Health Issues, Community Outreach, Leadership Training, Americanism, or Literacy
- \_\_\_ (1 point) Our club had an OFRW officer or OFRW Committee Chair as a speaker
- \_\_\_ (2 points) Our club held at least one social event
- \_\_\_ (2 points) Our club participated in community service projects
- \_\_\_ **Total Program Points** (14 possible points)

**Campaign**

\_\_\_ (1 point each activity for a maximum of 5 pts.) Our club participated in the following grassroots activities

- \_\_\_ Phone Banks
- \_\_\_ Yard Signs
- \_\_\_ Other Activity (Attach additional page if necessary) \_\_\_\_\_
- \_\_\_ Door-to-Door
- \_\_\_ Parades

- \_\_\_ (2 points) Our club helped plan, organize or worked with a campaign
- \_\_\_ (2 points per candidate, 10 points maximum) Our club had members run for public office (Name of candidate(s): \_\_\_\_\_)
- \_\_\_ (2points) Our club held candidate forums and/or debates, or supported and attended forum/debates held by another organization.
- \_\_\_ (1 point per member, 20 points maximum) Our club had a member who was a campaign manager, election board official, poll worker, or state/county or local **elected** party official. List member(s) and job or office.
- \_\_\_ **Total Campaign Points** (39 possible points)

**Membership — DO NOT include associate members in membership points**

- \_\_\_ (2 points) Our club held at least one function for membership recruitment (
- \_\_\_ (1 point / new member, max 10 points) Our club recruited new members under 30 years of age
- \_\_\_ (3 points) Our club published and maintained a membership directory that was given to each club member
- \_\_\_ (2 points) Our club held an orientation or other means of recognizing and welcoming our new members

**Points for Increasing Membership:**

\_\_\_ Our club increased our membership in 2017 from \_\_\_ members to \_\_\_ members (5 points)

**Points for Retaining Members - Count only one of the following criteria:**

- \_\_\_ Our club had 70% of our 2016 members renew in 2017 (2 points)
- \_\_\_ Our club had 80% of our 2016 members renew in 2017 (4 points)
- \_\_\_ Our club had 90% of our 2016 members renew in 2017 (6 points)

\_\_\_ **Total Membership Points**

<p><b>Total Your Club's Points:</b></p> <ul style="list-style-type: none"> <li>_____ Club Function</li> <li>_____ Finance</li> <li>_____ Media Documentation</li> <li>_____ Program</li> <li>_____ Campaign</li> <li>_____ Membership</li> </ul> <p style="text-align: right;">_____ <b>Grand Total</b></p>	<p>We believe our club qualifies for: (check one)</p> <ul style="list-style-type: none"> <li>_____ Bronze Award (60-72 points)</li> <li>_____ Silver Award (73-85 points)</li> <li>_____ Gold Award (86-99 points)</li> <li>_____ Diamond Award (over 100 points)</li> </ul>
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**CLUB AND INDIVIDUAL MEMBERSHIP AWARD**

⇒ The club showing the greatest increase in membership in the following categories will receive an award. (Do not include associate members in total). Please provide documentation of membership increase.

- Clubs up to 25 members in 2017
- Clubs 25 to 50 members in 2017
- Clubs 50 and over members in 2017

⇒ The individual who recruited the most new members in 2017 will receive an award.

Number of members recruited: \_\_\_\_\_

Member's name: \_\_\_\_\_

**President's Certification**

Please tell us the total number of hours your club members CAMPAIGNED this year. (Phoning, walking, working booths, handing out literature etc.) \_\_\_\_\_

How many members worked on campaigning? \_\_\_\_\_

I hereby certify that our club has completed the items for which we have taken points.

Application prepared by: \_\_\_\_\_

\_\_\_\_\_  
Club President's Signature

\_\_\_\_\_  
Date

Any questions? Contact Awards Chair:

**Rita Hollenbacher**  
(937) 216-3536  
[ritahollenbacher@ohfrw.com](mailto:ritahollenbacher@ohfrw.com)

**Return completed forms before February 28, 2018 to:**  
  
Brenda Ross, Co-chair OFRW Awards Committee  
1401 Park Avenue  
Eaton, Ohio 45320-9691

**All forms are available online at [www.ohfrw.com](http://www.ohfrw.com)**